

Terms & Conditions

1. Prices quoted are exclusive of VAT (20%).
2. All bookings must be confirmed by returning the confirmation booking form plus a 40% non-refundable deposit with the remainder due 14 days prior to the date of the function. We will hold your enquiry date in our diary for two weeks only and if you have not confirmed your booking within the agreed time we regret we cannot hold the date open and may take other bookings.
3. Final numbers are required 14 days prior to the function. A supplementary charge may be added to each extra number added after this time-frame.
4. Cancellation Fees:
 - Up to one month before the function - deposit
 - One month before function - 50%
 - 14 - 7 days before function - 75%
 - Within 7 days or on day of function - Total confirmed price
5. Outstanding debts requiring the services of a solicitor or debt collection agent to collect will have 20% of the total outstanding amount added.
6. Any price increase, or alteration, beyond our control, will be notified ASAP.
7. RPT can arrange hire of refrigeration and cooking equipment, crockery / cutlery / table linen / napkins and glass hire on behalf of the client and Well Dressed Tables or Buckingham Festival Hire will invoice the client directly. A dirty wash charge is applied to all hire orders and any losses or breakages will be added to the final invoice. Hire brochure and quotation sent on request. E.g. A hot meal on a grass site will require cookers / warming cupboards, etc.
8. Any loss or breakages will be charged to the client.
9. Staff Charges:
 - Kitchen Staff (Hot Meal) £7.00 per hour
 - Waiting Staff £6.75 per hour
 - Chef £20.00 per hour
 - Event Coordinator £18.50 per hour
10. Should a return journey to a function be required after an event to collect any equipment a small charge will be made.
11. If travel is over a 25-mile radius from RPT Catering Ltd Head Office mileage will be charged at 60p per mile per vehicle used.
12. A reliable source of potable water must be available in the catering area, with an on / off facility, together with appropriate lighting, matting and power for any equipment required by the client.
13. Staff gratuities are not included in our charges and should you wish to express your appreciation to our loyal employees, it is at the clients' discretion.
14. Please note that due to Environmental Health Regulations we are unable to bring back any waste food or empty bottles in our vehicles due to cross contamination risks.

15. For numbers over 100 it is recommended that RPT or the client organises the hire of a skip for tidy waste disposal and the cost of this is the client's responsibility.
16. At the end of a function every attempt is made to clear as much as possible. If you require a full clearing service the following day please advise and this will be priced accordingly.